

Washington International Relations Conference

March 27-29, 2015



School Contract

1. The Washington International Relations Conference, or WIRC, will be as follows: a

three day Model United Nations simulation starting on March 27 and continuing

until March 29, 2015.

2. WIRC will be in charge of the following aspects of the event: conference logistics and preparing the United Nations simulation. Our attending school

X_____ will pay WIRC for all services rendered upon registration. WIRC will be paid the following fees, based upon the schedule defined below:

Early Registration..... November 1 – January 14

\$100 Delegation fee, and \$55 per Delegate

Late Registration..... January 15 – March 13

\$100 Delegation fee, and \$65 per Delegate

3. Necessary lodging/travel/food costs (unless optional lunch was purchased) incurred by attending the conference will not be covered by WIRC.

4. If the attending school cancels their attendance to the event, the following refund scale shall be used to determine the refund amount using the previously established timeline:

During Early Registration: **Full Refund**

During Late Registration: **No Refund**

5. If WIRC is canceled for any reason beyond the conference's control, WIRC will not be

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Please direct questions to Under Secretary General Glenn Helme at wirc@american.edu

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held responsible for providing a refund or any service previously rendered.



Attending School Representative: _____ Date _____

CODE OF CONDUCT

The following provisions pertain to how a delegate will act and carry out their actions while participating in WIRC 2015.

1. I agree to follow all federal laws, all state laws, and all District and local laws while participating in WIRC 2015.
2. I agree to treat all conference staff, university staff, advisors, and other delegates with respect.
3. I acknowledge that the required attire for all committee sessions is Western business attire.
4. I recognize that I may be photographed at WIRC 2015, and I authorize WIRC to use any images captured to promote and advertise future events.
5. I will refrain from defacing, breaking, or marring any and all American University property.
6. I will refrain from using derogatory language, offensive language, or language that creates a harmful environment for all other delegates.
7. I recognize that any infringement upon the provision herein, or any act that disobeys conference staff, university staff, or other official figures, will be grounds for removal from the conference.

Signed: _____ Date: _____

Delegate Name: _____

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PHOTOGRAPHY WAIVER



I, or my legal guardian should I be under the age of 18, hereby release WIRC to capture images of my participation in WIRC 2015, and use any images taken to promote WIRC on their websites, emails, brochures, or other means of advertisement for WIRC.

Legal Guardian Signature

Date

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